

To be filled in by the company/principal.

Company/principal name:

Filled in by:

Date (dd-mm-yyyy):

Role/assignment name:

Short description of role (may also be added as an attachment):

## The company/principal is familiar with the legal obligation to:

- inform temporary workers of the risks and the action to be taken prior to work starting;
- provide temporary workers with the necessary personal protective equipment (PPE) prior to work starting;
- prepare temporary workers;
- manage and monitor temporary workers in the workplace.

## Points for attention:

The detailed regulations can be found in:

Working Conditions Act; particularly Article 1, paragraph 1; Article 3; Article 5; Article 8.

WAADI (Placement of Personnel by Intermediaries Act): Article 11.

Points for attention and tips for health and safety at work can be found in the Health & Safety catalogues for the agricultural and green sectors: [www.agroarbo.nl](http://www.agroarbo.nl).

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## Temporary workers must hold valid safety diplomas or certificates for the work they have to deal with.

Yes      No

## If so:

driving licence: B/BE/C/CE<sup>2</sup>

Young person's tractor driving licence

Fork-lift truck driver's certificate

Spraying licence/certificate of professional competence for applying plant protection products and biocides.

Others, i.e.:

<sup>1</sup> Specifically for arable farming/cultivation in the open, bulb growing, fruit-growing and glasshouse horticulture.

<sup>2</sup> B = private car, BE = private car + trailer, C = lorry, CE = lorry + trailer

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Temporary workers will be working with machinery - such as soil preparation, transport and harvesting machinery - where there is a risk they will be cut, pinched or crushed, etc.

Yes No

## Description:

### Points for attention:

- You should never start operating machines such as these if you do not have any experience.
- Ask for advice about the operation and a safe working method from your line manager.
- If you are still under 18, you may only operate dangerous machinery if an experienced employee supervises you.



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Temporary workers will be working in an environment with moving tools - such as transport, soil preparation and harvesting machinery - where there is a risk of collision.

Yes No

## Description:

### Points for attention:

- Be alert to machinery on the move in the environment in which you are working. Keep your distance.
- Make sure that you can hear what is going on around you; do not turn on any loud music.

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Temporary workers will be working in the vicinity of machinery - such as sorting lines and harvesters - where there is a risk of being grabbed.

Yes No

## Description:

### Points for attention:

- Be alert to rotating parts on machinery. Keep your distance.
- Do not wear any loose-fitting clothing or jewellery and tie up long hair.

Click here for the Stigas film 'Getting Trapped' at <http://www.altijdalert.nl/>



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Temporary workers will be working with (gardening) tools - such as knives, pruning shears - where there is a risk of being cut.

Yes No

## Description:

### Points for attention:

- Know how to handle (gardening) tools, both manual tools as well as electrical and pneumatic tools.
- Ask your manager for advice about a safe working method.
- Wear the correct personal protective equipment (for example, protective gloves for electric pruning shears).

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Temporary workers work at heights - for example in lofts, on terraces, hydraulic hoists, greenhouses, in trees, on mountain grass silage, ladders - where they can fall from a height.

Yes No

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## Where and when:

### Points for attention:

- Be extra alert when working at height.
- Use the right tools for working at heights, such as an hydraulic hoist or special harvesting cart.
- Ask your manager for advice about a safe working method.

[Click here for the Stigas film 'Falling from a Height' at www.altijdalert.nl](http://www.altijdalert.nl)

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Temporary workers will be working in crops that have been treated with plant protection products and/or biocides or will be peeling disinfected flower bulbs as a result of which they may come into contact with the products.

Yes No

## Where and when:

### Points for attention:

- Do not work among crops if the re-entry interval has not yet elapsed (minimum of 24 hours and longer for certain products).
- Cover your skin as much as possible with cotton clothing (long trousers, long sleeves) and cotton gloves.
- If the crop is wet, cotton clothing does not provide sufficient protection. Wear rainwear. Clean rainwear afterwards.
- Wash your hands before eating, drinking or smoking.
- Put clean clothing on every morning.

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Temporary workers have to deal with the following physically onerous activities:

pushing and pulling (carts, for example);  
lifting/carrying (when palletising crates and boxes, for instance);  
bent working postures (when harvesting, for instance);  
other poor postures (such as working with your hands above shoulder height);  
working in short bursts and repetitive actions (when pruning, picking, peeling bulbs);  
work done standing up.  
others, i.e.:

## Where and when:

### Points for attention:

- Ask your manager for advice about the least onerous working method.
- Use the resources available (such as lifting equipment, fork-lift trucks and specific harvesting and planting systems. Please note: you may only use certain items of lifting equipment if you are authorised to do so.
- Alternate the tasks as much as possible.
- Lift heavy items with a colleague.
- Watch your posture.

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## Temporary workers work:

- inside
- outside
- in cold stores

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and they need the following work wear when carrying out the work:

Item	Provided by the principal	
Good footwear	Yes	Other items, i.e.:
Type S2 protective shoes/ type S4 protective boots	Yes	Other items, i.e.:
Work trousers/overall	Yes	Other items, i.e.:
Sweater	Yes	Other items, i.e.:
Work jacket	Yes	Other items, i.e.:
Waterproof jacket + waterproof trousers	Yes	Other items, i.e.:
Body-warmer	Yes	Other items, i.e.:
Protective clothing against the sun	Yes	Other items, i.e.:
Winter clothing	Yes	Other items, i.e.:
Other items, i.e.:		

### Points for attention:

- Protective clothing against the sun consists of long trousers, a shirt with long sleeves, a cap with neck flap or a wide-brimmed hat and sun cream (factor 20 or higher) for unprotected skin.
- Winter clothing is a winter overall, parka (winter jacket), hat and possibly thermal underwear.

IO

## Temporary workers will be working in situations where there is a lot of dust (when sorting potatoes, for instance).

Yes      No

### Where and when:

#### Points for attention:

- Use respiratory protection. A dust cap or type 2 dust mask at least (for example, a code FFP2 muzzle). Type 1 is not suitable!
- Keep respiratory protection clean. Do not wear it in your hair or round your neck.
- Renew respiratory protection according to the instructions for use.
- Also wear dust goggles and gloves.
- If there are high concentrations of dust present, wear a dust mask with fan unit and dust suit.
- Do not smoke, eat or drink in the workplace.

**II** Are there other risks that temporary workers face and that are not mentioned on this checklist? 5/5  
Yes      No

Description of these risks:

**I2** Temporary workers:

- do not apply the plant protection products and biocides themselves (for example when spraying crops, sprinkling granules and disinfecting bulbs)<sup>3</sup>;
- they do not themselves work in ULO stores (ULO = Ultra Low Oxygen = stores with hardly any oxygen). These are cold stores for storing fruit.

Signature:

<sup>3</sup> Unless the temporary workers have a spraying licence/certificate of professional competence for applying plant protection products and biocides